

**Minutes of the Annual General Meeting
Thursday 29th September 2016**

Present:	Stuart Bond Nick Swain James Ashley Sally Murrell Jay Cundell-Walker Jo Tamsons	Stuart Anslow Liliam Breakell Andy Bundock Lesley Wohlrapp Amanda Stodart-Hall Jenny Macnab
	Susan Overson - clerk	

	Item	Action
PART 'A' – PROCEDURAL - AGM		
1	<p>Apologies for absence</p> <p>No apologies had been received prior to the meeting and all governors were present</p> <p>Governors welcomed the new governors whose terms of office had commenced</p> <ul style="list-style-type: none"> • JT • AS-H • AB 	
2	<p>Election of officers for Academic Year 2015/16</p> <p>SB stood for re-election as chair JC-W and LB stood for the position of vice-chair as a job share position</p> <p>Governors agreed these elections</p>	
3	<p>Governing Body & Meeting Structure</p> <p>A document had been circulated prior to the meeting regarding the re-structure of the governing body and its committees. Further discussion on the contents took place</p> <ul style="list-style-type: none"> • Question was raised regarding the Ofsted point of view of having no committees and where do the governing body stand. <p>There is no statutory reason in having committee.</p> <ul style="list-style-type: none"> • Discussion took place as to the possible option of Ad-hoc committees <p>All governors were in agreement with these proposals</p> <p><u>Dates for future meetings</u></p> <ul style="list-style-type: none"> • Thursday 24th November 2016 @ 6pm 	

	<ul style="list-style-type: none"> • Thursday 16th February 2017 @ 6pm • Thursday 30th March 2017 @ 6pm • Thursday 25th May 2017 @ 6pm • Thursday 13th July 2017 @ 6pm <p>Monitoring – discussion took place on class links and SDP links. It was felt that it was good for pupils to see governors coming in to school not just to look at paperwork/monitoring but to see the ethos of the school.</p> <p>JC-W – SEN Governor LB – Safeguarding Governor</p>	<p>Apologies received from JC-W for 16/2/17</p> <p>Governors to be reminded when school trips are taking place in case they would like to attend</p>
No	Item	Action
PART 'A' – PROCEDURAL – GENERAL MEETING		
1	<p>To approve as a correct record, the Minutes of the meeting held on Thursday 16th June 2016</p> <p>These had been circulated prior to the meeting</p> <ul style="list-style-type: none"> • Secure area on new website will go live this term to enable the clerk to upload governors' documents. • Working party to be set up on Academies – this will not be required at present <p>Accepted as true and accurate records and signed accordingly</p>	
2	<p>Update register of Governors Business Interests</p> <p>Circulated and signed at the meeting.</p>	
PART 'B' – SCHOOL IMPROVEMENT		
3	<p>School Development Plan</p> <p>This will be circulated to all governors when completed. Discussion took place on link governors and it was agreed</p> <ul style="list-style-type: none"> • Working with parents – SM • Embedding of senior leadership team – NS • Assessment – JA • Spelling – AB • Premises – SB • School to school support – JT • Health & Safety – NS <p>Visits to school will be carried out by JC-W, AB and LB</p>	

PART 'C'																		
4	<p>Admissions</p> <p>220 pupils on roll as from Tuesday 6th September 2016</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">FS</td> <td style="width: 33%;">30</td> <td style="width: 33%;">Y3</td> <td style="width: 33%;">30</td> </tr> <tr> <td>Y1</td> <td>31</td> <td>Y4</td> <td>33</td> </tr> <tr> <td>Y2</td> <td>30</td> <td>Y5</td> <td>33</td> </tr> <tr> <td></td> <td></td> <td>Y6</td> <td>33</td> </tr> </table> <p>Open week for new admissions for September 2017 will be held week beginning Monday 10th October 2016</p>	FS	30	Y3	30	Y1	31	Y4	33	Y2	30	Y5	33			Y6	33	
FS	30	Y3	30															
Y1	31	Y4	33															
Y2	30	Y5	33															
		Y6	33															
5	<p>Residential Visits</p> <p>Details were given by the head regarding the following residential visits</p> <ul style="list-style-type: none"> • Y4 Malham – 1 night, April 4th - April 5th 2017 • Y5 London – 3 nights, March 15th – March 18th 2017 • Y6 Bewerley Park – 4 nights, March 20th – March 24th 2017 <p>Governors agreed for these visits to go ahead</p>																	
6	<p>Before & After School Provision Update</p> <p>School has increased the weekly rent to After School Provision in order to cover costs. The After School provision is run by an outside provider and is at capacity with some pupils still attending Kool Kidz at Christ Church and Parish Plus.</p> <p>The breakfast club held in the school hall by Water Street staff is full to capacity with up to 40 pupils daily.</p>																	
7	<p>Pay Policy</p> <p>Circulated prior to the meeting. Further discussion took place on wording.</p> <p>Governors agreed to ratify this policy with amended wording</p> <p><u>Equalities Scheme</u></p> <p>Circulated prior to the meeting.</p> <p>Governors questioned where does it have an impact assessment. This will be added to the policy</p>	<p>SA to update with amended wording</p> <p> </p> <p>SA to action</p>																

	<p>Governors discussed the involvement of parents throughout the implementation of the new Single Equality Scheme. JCW discussed use of a focus group</p> <p>Discussion took place on getting a group of parents together to discuss this scheme – focus group</p> <p>Governors ratified this policy with the amendments</p>	SA to action
8	<p>2015/16 Outcomes</p> <ul style="list-style-type: none"> • Raiseonline is due October and will be an agenda item at the November meeting • Data dashboard and data from FFT was circulated prior to the meeting. Discussion too place on new curriculum and levels and head gave an update on the data presented on these documents <p><i>Governors questions the dip in maths compared with National and stated that we need to look into the reasons for this dip.</i></p> <p><i>Governors challenged what is now in place to change thesis results and improve future results.</i></p> <p>School felt that these results were cohort specific but will continue to carefully monitor maths.</p> <p><i>Governors challenged that nationally other schools achieved better results and how do we intend to improve</i></p> <p>The Governing body recognised that the school are reflecting on this and looking at ways to move forward/change practice.</p> <p>Phonics results were improving year on year.</p> <p>Governors would like to acknowledge that the whole school team and especially Y6 and Y2 teachers has worked really hard to achieve these results.</p> <p><i>Governors questioned KS2 performance summary details.</i></p> <p>Further explanation was given by the head and discussion of the meanings took place.</p> <p><i>Governors questions the different between girls and boys in attainment and progress</i></p> <p>It was decided that the governing body would examine this closer when raise-on-line is published.</p> <p>No further questions were raised</p>	Agenda Item for Nov 2016
9	Changing Face of Education	

	<p><u>Castle Alliance</u></p> <ul style="list-style-type: none"> • The first full meeting will be held on 6th October 2016 • Next steps are looking at School to School Support and Lead School Practitioners <p>Update was given by the head and an explanation of School To School Support.</p> <p>Impact of support will need to be shown.</p> <p>Peer Reviews – outstanding schools to give support to other schools.</p> <p><i>Governors challenged the impact on Water Street</i></p> <p>Discussion took place on head covering Sutton CP as an executive head for a short period of time whilst the head from Sutton is on sick leave.</p>	
10	<p>Any Other Business</p> <p>LW term of office will end July 2017</p>	
	<p>Meeting closed at 7.40pm</p>	