

**Minutes of Water Street Governors Meeting
Thursday 30th March 2017**

Present: Stuart Anslow Jo Tamsons
 Andrew Sharples Lilian Breakell
 Amanda Stodart-Hall Nick Swain
 Stuart Bond Jay Cundell-Walker

Jenny Macnab - non-voting

Susan Overson - clerk

	Item	Action
PART 'A' - PROCEDURAL		
1	<p>Welcome and Introduction</p> <p>The Chair welcomed everyone to the meeting</p>	
2	<p>Apologies for absence</p> <p>Apologies had been received from JA, AB, LW and JS</p> <p><i>Apologies accepted</i></p>	
3	<p>Notification of urgent other business</p> <p>None</p>	
4	<p>Declaration of interest in agenda items</p> <p>None declared</p>	
5	<p>To approve as a correct record, the minutes of the meeting held on 16th February 2017</p> <p>These had been circulated prior to the meeting.</p> <p><i>Accepted as a true and accurate record and signed accordingly</i></p>	
6	<p>Matters arising from the minutes for which there is not a separate agenda item</p> <p>None</p>	

PART 'B' SCHOOL IMPROVEMENT

<p>7</p>	<p>Headteacher Report</p> <p>This had been circulated prior to the meeting.</p> <ul style="list-style-type: none">• Governors questioned attendance data and how this is calculated and what is the criteria for absence marking. Further discussion on this item followed• Governors discussed the projected numbers for September 2017 FS class and questioned how any new housing development within the catchment area would affect these numbers• Andy Syers report – discussion took place on when this was received and how the visits had gone. Headteacher gave an update on this item.• Discussion took place on it being 10 years since the last Ofsted Inspection in school (2007). <i>Governors challenged on how to obtain an external review.</i> Governance review would be free from NYCC. Pupil premium review – discussion took place on whether this would be needed.• <i>Governors challenged whether changing the MIS system would cause any issues in school.</i> The head detailed the reasons for this change and the upcoming training for the new system.• The headteacher update governors on the extension timetable. <i>Governors challenged the impact on the school if this takes place during term time.</i>• Governors questions the possible £12,000 in year deficit and wanted to know how the school planned to try to alleviate this problem.• Discussion took place on funding for future years.• Discussion took place on proposed staffing changes for September 2017• School updated governors on a recent SATs information evening that had been held earlier in the spring term for Y2 and Y6 parents.	
<p>8</p>	<p>Safeguarding</p> <p>The recent completion of the safeguarding audit was discussed and ways to move forward</p>	

<p>9</p>	<p>SDP</p> <ul style="list-style-type: none"> - Spelling <p>AB had spoken to CR the literacy co-ordination. The draft-spelling leaflet was circulated at the meeting and an explanation given prior to discussion.</p> <p>It was mentioned that new governors needed some guidance on how to monitor their area of the SDP</p> <ul style="list-style-type: none"> - Assessment <p>JM gave an update on target tracker and how this is being used in school</p>	<p>SB to action this</p>
<p>10</p>	<p>SEN</p> <p>Update given by JC-W following her meeting the school SENCo.</p> <p>Head gave an update on EHCP pupils and the implications regarding funding and NYCC procedures.</p> <p>The SEN budget for Water Street is very small in comparison with other NYCC schools.</p>	

PART 'C'		
11	<p>Finance Update</p> <p>This was discussed earlier in the headteachers report. Monitoring reports and sent monthly to JT and the head and the SBM responds to any questions raised.</p>	
12	<p>Residential Update</p> <p>Residential visits had already taken place to London (15th – 18th March) and Bewerley Park (20th to 24th March) and the Y4 visit will take place 4th to 5th April 2017.</p> <p>Discussion took place on the safety of these trips following recent events in London, and also the rising costs and whether parents will continue to support these trips.</p>	SA to seek parental views on the validity of residential trips
13	<p>Progress towards achievement targets</p> <p>Mock SATs data circulated at the meeting for the present Y6 pupils. JM gave a detailed explanation of the results.</p> <p>Maths booster class takes place each morning for 20 minutes.</p> <p>SATs booster classes will run after school as well.</p> <p>Spelling and Reading marks are looking very encouraging</p>	
14	<p>Update on Quality of Teaching</p> <p>The head asked the governors what information do they require and how do they want this information reporting to them.</p> <p>The governors stated that it is very useful to know what pupils enjoy and what is happening in the classroom.</p> <p>It was proposed that subject co-ordinators will give a short written report at the end of the academic year to governors</p>	SA to action

	<p>Pupil Voice interviews discussed – questions raised on how this could be carried out.</p> <p>Governors to look at grade descriptors to ensure knowledge of ratings.</p>	
15	<p>Pupil Premium</p> <p>Pupil premium strategy statement to be emailed out to all governors.</p>	SA to action
16	<p>Sports Premium</p> <p>Report circulated at the meeting. Further discussion took place on</p> <ul style="list-style-type: none"> - School Sports Partnership Co-ordinator 	
17	<p>Date of Next Meeting</p> <p>Date for the next meeting is Thursday 25th May 2017 at 6pm</p> <p>Letter of thanks from governing body to Sue Conti – volunteer recorder teacher for 17 years.</p>	SB to action
	Meeting closed at 8pm	