

**Minutes of Water Street Governors Meeting
Thursday 24th March 2022**

Present:

Jo Tamsons	Nick Swain
Stuart Anslow	Amanda Stodart-Hall
Sarah Bruno	Sarah Oliver
Rebecca Vaughan	Jules Swain

Susan Overson – clerk

		Action
PART 'A' - PROCEDURAL		
1	Welcome and Introduction Welcome given by JT SB will be resigning from her post as Parent Governor at the end of this term. <i>Governors thanked her for all her work on safeguarding</i>	
2	Apologies for absence Apologies given by Jenny Macnab and Hema Shanmugam <i>Accepted by the governors present</i>	
3	Notification of urgent other business None	
4	Declaration of interest in agenda items None declared	

5	<p>To approve as a correct record, the minutes of the meeting held on 10th February 2022</p> <p>These had been circulated prior to the meeting.</p> <p><i>Accepted as a true and accurate record</i></p>	
6	<p>Matters arising from the minutes for which there is not a separate agenda item</p> <ul style="list-style-type: none"> • Health & Safety Meeting – chase up Dale Barton re: postponed meeting • Accessibility Audit – not completed yet • Y5 Residential – a consultation letter is to be sent out to parents on 26/3/33 to access viability of the trip • Cleaning quotes – discussion took place on the rationale of returning to NYCC for cleaning rather than keeping it in house • Bite Size Finance – this course is only run in the autumn term • Appraisal – review of this to be arranged 	<p>NS to send an email SOI to action after Easter</p>
PART 'B' – SCHOOL IMPROVEMENT		
7	<p>Governor visits</p> <p>SB – visited school to carry out pupil voice on safeguarding. She talked to the following Y4 – female pupils Y5 – Male pupils Y1 – Mixed group</p> <p>It was unanimous that they feel safe in school. They feel that if they had any issues they would be addressed.</p> <p><i>Governors thanks SB for her work on safeguarding this term.</i></p>	<p>SB to upload report onto sharepoint</p>
8	<p>Headteacher Report</p> <p>Power Point report presented by SA. Circulated prior to the meeting. Further discussion took place on the following</p> <ul style="list-style-type: none"> • SEND – pupil update. Explanation of funding elements 1, 2 and 3 given by SA. 	

	<ul style="list-style-type: none"> • Attendance – discussion took place on reasons behind increase in absence rates • School Self Evaluation – discussion took place on results of School Improver Advisor visits • Safeguarding – levels discussed <p><i>No further questions were raised</i></p>	
9	<p>SDP</p> <p>Not discussed</p>	
10	<p>Head & Deputy Appraisal</p> <p>Head – process of appraisal explained by JT. Two nominated governors and NYCC representative carry out the appraisal. They revisit last years targets to check they have been achieved and then they set new objectives.</p> <p>2020/21 targets</p> <ul style="list-style-type: none"> • Curriculum • Mental health and wellbeing • Website maintenance <p>2021/22 targets</p> <ul style="list-style-type: none"> • New EYFS framework implemented • Safeguarding • Sharing expertise/mentoring new heads <p>2020/21 targets were all met</p> <p>Governors thanked SA for all his work in the school</p> <p>Deputy – SA explained the appraisal process for JM. He explained that she worked consistently and always goes above and beyond.</p> <p>Her targets for 2021/22</p> <ul style="list-style-type: none"> • Curriculum – planning/monitoring • Pupil Leadership – pupil leadership/leadership award • Covid Catchup – organisation and monitoring of this <p>Governors thanked JM for all her support to SA and fantastic work in Y6 as well as being Deputy Head.</p>	

11	<p>Assessing Impact of the Curriculum</p> <p>Presentation given by SA.</p> <p>Discussion took place on assessment data, usage and accuracy.</p> <p>Ofsted are looking at Children's Learning - progression</p> <p>Knowledge organisers – discussed</p> <p>Reading, writing, maths – pupil progress meetings are held twice a year</p> <p>Scholarpack assessment module explained</p> <p>Extend sideways to make stronger knowledge bases</p> <p><i>Action for governors – to be involved in monitoring/pupil voice etc</i></p>	
12	<p>Skills Audit</p> <p>2021/22 – can be found on Sharepoint. Summary of responses with highlighted areas. Action plan.</p> <p>Lots of support documents have been found and uploaded</p> <p><i>Action – governors to look at this and the additional documentation</i></p>	
13	<p>Policies</p> <p>None</p>	
14	<p>Premises Update</p> <p>The refurbishment of the pupils' toilets will be completed over the Easter Break.</p>	
15	<p>SVFS</p> <p>All governors agreed that the SVFS was ready for submission following slight amendments.</p>	<p>SO to submit to NYCC when amendments have been made</p>

16	Draft Budget This was uploaded to Sharepoint prior to the meeting. SO explained that this was a working document and changes might be made prior to submission in May 2022.	Agenda item at next meeting
17	Any Other Business <ul style="list-style-type: none"> • Parent Governor Elections – this is taking place before the end of term • Co-opted Governors – no updates 	
	Meeting closed at 8pm	