

Minutes of Water Street Governors Meeting Thursday 25 th March 2021 - ZOOM		
Present:	Jo Tamsons Sarah Bruno Rebecca Vaughan Stuart Anslow	Jules Swain Sarah Oliver Jay Cundell-Walker Amanda Stodart-Hall
	Jenny Macnab (non-voting)	
	Susan Overson – clerk	
		Action
PART ‘A’ - PROCEDURAL		
1	Welcome and Introduction Welcome given by JT.	
2	Apologies for absence Apologies received from Nick Swain and Hama Shanmugam <i>Accepted by the governors’ present</i>	
3	Notification of urgent other business None	
4	Declaration of interest in agenda items None declared	
5	To approve as a correct record, the minutes of the meeting held on 11th February 2021 These had been circulated prior to the meeting. <i>Accepted as a true and accurate record</i>	

6	<p>Matters arising from the minutes for which there is not a separate agenda item</p> <ul style="list-style-type: none"> SFVS – all governors had carefully read this document and agreed that it was ready to submit to the LA 	SO to submit to LA
PART 'B' – SCHOOL IMPROVEMENT		
7	<p>Governor Training</p> <p>None attended. Flier had been uploaded to Sharepoint with all the upcoming online training. If any interested governors were asked to contact SO to make the booking.</p>	
8	<p>Covid19 Update</p> <ul style="list-style-type: none"> All pupils are now back in school apart from one who is still shielding. We have arranged for a tutor for 2 hours per day to start after Easter to support this pupil. All pupils seem pleased to be back Staff have been assessing to see where there may be gaps in knowledge and how to plug these gaps Parents have been happy with remote/live lessons during lockdown Staff have all breaks and lunches in their own rooms – the staff room is not used Explanation of drop off and pick up times and how school are operating with split breaks School meals have been Grab Bags but we will return to full service after Easter. The logistics of this are still under review <p><i>The Governors asked what sort of gaps have been identified post lockdown – mostly around maths with specific catch up sessions now in place.</i></p> <p><i>The Governors asked is staff are comfortable being back in school full time - yes with the measures we have in place and continuing with the class bubbles we are making school as safe as we can.</i></p>	
9	<p>Ofsted – Update on work done against the current framework</p> <p>The last Ofsted was in 2007 where the school was graded as outstanding.</p>	

	summer term and to provide her thoughts on what we are doing well and where we need to develop.	
PART 'C'		
11	<p>Website Audit</p> <p>Checklist adapted from The Key</p> <p>The headteacher asked the governors to look at the Audit and see how easy it is to find the items listed.</p> <p>The photos on the website are out of date but school are waiting for the photographer to come into school when the Covid19 restrictions allow.</p> <p>Governors were also asked to look at their profiles on the website to check that they are up to date</p>	<p>All governors from 12th April 2021</p> <p>All governors</p>
12	<p>Safeguarding Audit</p> <p>This had been completed and uploaded to Sharepoint for governors to look at prior to the meeting.</p> <p>NS had met virtually with the headteacher and business manager to complete 2 sections, site security and premises.</p> <p>It is a legal requirement to complete and return this to NYCC by 31st March 2021.</p> <p><i>SB asked questions on certain areas.</i></p> <p><i>No further questions raised</i></p>	<p>Return to be sent to NYCC by 31st March 2021</p>
13	<p>Appraisal Review</p> <p>NS and JS to agree a date with the headteacher mid May 2021 to look at appraisals</p>	<p>NS/JS/SA to action</p>
14	<p>Draft Budget</p> <p>This has been prepared by the FMS officer and Business Manager and will be uploaded to Sharepoint after the Easter Break when the headteacher has had chance to look at it.</p> <p>To be a discussion item on the May agenda</p>	<p>SO/SA to upload</p>

15	Any Other Business <ul style="list-style-type: none"> • JCW to be given the contact details for the SENCo who is covering school at the moment • Link Governors – it is important that governors keep and maintain link with their allocated areas of the school improvement plan 	SA to action
	Meeting closed at 8.12pm	